



STALL HOLDER APPLICATION FORM

Thank you for your interest in The Multicultural Festival. We look forward to an exciting festival and hope you will find the event enjoyable. **We ask that you read the following information provided and complete the application form, ensuring that you agree to the terms and conditions set forth below.** Please direct your questions to Suzanne Henry, Events Coordinator, 5240 5800 or email: Suzanne.Henry@education.vic.gov.au

Event Date: Friday, 20 October 2023

Time: 11:00 am to 3:00 pm

Your Name: _____

Business/Community Group: _____

Address: _____

City: _____ Post Code: _____

Phone: _____ Fax: _____

Email: _____

ABN: _____

Stall Items for Sale: _____

Cost: Single site (multiple sites on request) - (must provide own power) \$75.00

School system cannot support extra power connections.

Food Handling Permit – if applicable

You are required to have a Food Handlers Certificate and a Food Supervisors Certificate. It is your responsibility to provide these licenses. Please submit copies of these and any relevant information with your application form.

Terms

Applications must be approved by management before receiving indemnity form and confirmation of attendance.

Vending space is allocated within the North Geelong Secondary College grounds. You are responsible to provide your vending tent or booth including all supplies.

Stall holders must supply a food list - spot checks will occur and if found to have items not listed and approved by management might be closed down.

Site Allocation

All sites have an approximate frontage of 3m. There are some shaded sites. If you require more space, please book a double site.

Signature: _____ Date: _____

PTO (for Important Information Regarding Stalls)

IMPORTANT INFORMATION REGARDING STALLS

Directions

This year the festival will be held on the grounds of North Geelong Secondary College. The grounds are located on the corner of Separation Street and Thompson Road, turn into Separation Street. Use the Main gate for stall holder entry.

General Information

Arrival at the grounds **no earlier** than 8:00 am. **Stalls must be set up by 10:00 am and must remain open until 3:00 pm.**

Outside sites will have a frontage of approximately 3 metres, however if you need a larger space then you may book a double site. There are some shaded sites. You will receive your site allocation prior to the day. Please understand that on the day there may be a small wait as we get people into place.

To give you a bit more exposure on the day - please feel free to nominate something for our auction or to help us with sponsorship at least two weeks prior to the Festival.

Agreement

Payments are due by Monday 2 October 2023 to ensure your site allocation. No sites can be allocated if payment hasn't been received by this date. Please sign, date and return the front page of this application, including payment and the indemnity form with a stamped self-addressed envelope to the following address; 130 Separation Street, North Geelong, Victoria, 3215, indicating your agreement with these terms.

Please make cheques payable to: North Geelong Secondary College
Attention: Sue Marin, Business Manager. No Refunds.

Credit card payments can be made via phone to the school office.

Thank you.

Enquiries: Suzanne Henry Phone: 5240 5800 or email: suzanne.henry@education.vic.gov.au