

RE: PARENT PAYMENTS POLICY YEAR 12-2023

Dear parent/guardian,

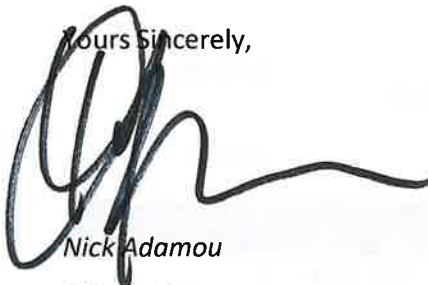
*North Geelong Secondary College* is looking forward to another great year of teaching and learning and would like to advise you of *North Geelong Secondary College's* voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide: smaller VCE classes, average Yr 7 class size of 22, special curriculum programs, SEAL, Excellence in Sports, ACE & STAR Literacy & Numeracy programs, wide offering of instrumental music classes, upgraded of all sporting facilities, state of the art library, refurbished Performing Arts Centre, faster WIFI and Australia's Academic and Research Network (AARNet) internet connection.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours Sincerely,



Nick Adamou  
Principal Signature



Dirk Heitmann  
School Council Signature

**YEAR 12 2023 – VOLUNTARY AND EXTRA-CURRICULAR ITEMS AND ACTIVITIES**

Please circle any items that you wish to purchase for your child on the table below and return this to the school office as soon as possible.

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<i>Year 12 Student ID Card (replacement)</i>	\$5.00
<i>Year 12 Student Planner</i>	\$15.00
<i>Year 12 classroom consumables, materials &amp; equipment</i> • <i>*VCE/VM Food Tech – flour, butter, fruit, vegetables, meat, rice, pasta, eggs etc</i>	\$240.00
<i>Year 12 classroom consumables, materials &amp; equipment</i> • <i>*VCE/VM Information Tech – 2D design materials etc</i>	\$40.00
<i>Year 12 classroom consumables, materials &amp; equipment</i> • <i>*VCE/VM Visual Communication/Design – 2D design materials, 3D design model etc</i>	\$80.00
<i>Year 12 classroom consumables, materials &amp; equipment</i> • <i>*VCE/VM System Engineering – motor, circuit boards, gearbox and components etc</i>	\$100.00
<i>Year 12 classroom consumables, materials &amp; equipment</i> • <i>*VCE/VM Media Studies – 2D design materials etc</i>	\$70.00
<i>Year 12 classroom consumables, materials &amp; equipment</i> • <i>*VCE/VM Outdoor Education – enhanced program, buses, venues, activities</i>	\$570.00
<i>Year 12 Whole school events</i> • <i>Athletics carnival - entry and transport</i>	\$10.00
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<i>Library/ICT Resources</i> e.g. \$20, \$50, \$100	\$
<i>Performing Arts/Music</i> e.g. \$20, \$50, \$100	\$
<i>School grounds maintenance and improvements</i> e.g. \$20, \$50, \$100	\$
<b>Total Amount</b>	<b>\$</b>

**\*VCE/VM – VCE/Vocational Major**

**Educational items for students to own**

Attached is a list of items that the school recommends you purchase from *external supplier* for your child to individually own and use.

**Campion** – [www.campion.com.au](http://www.campion.com.au)

- *Booklist*
- *LOTE- Education Perfect Online Subscription \$42.50*

**Learning with Technologies** – LWT Portal <https://nthgeelongsc.orderportal.com.au/>

- *Digital Devices – preferred device Chromebook - Can purchase from website, including case, extended warranty, accidental damage insurance at an extra cost.*

**Uniform Supplier link to be added -**

- *Excellence in Sports Uniform for Soccer, AFL & Volleyball*

**Extra-Curricular Items and Activities**

North Geelong Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pay basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school office as soon as possible (please also tick any options with TBA that are relevant).

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
School magazine/yearbook	\$25.00	
Optional Year 12 school camp	\$TBA	
Optional Year 12 Interschool Sports program	\$TBA	
Performances, production	\$TBA	
Optional Year 12 private music lessons	\$70.00	
Optional Printing and photocopying Credit	\$5.00 -\$20.00	
Other optional Year 12 camps and excursions to be scheduled	\$TBA	
Human Powered Vehicle Program	\$TBA	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

**TOTAL**

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

Student Name.....

Student Code.....

Parent/Guardian Name .....

Parent/Guardian Signature.....

Date.....

## Financial Support for Families

North Geelong Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- *the Camps, Sports and Excursions Fund*
- *State Schools Relief*
- *Student Scholarships*
- *Uniting Barwon Education Assistance Program*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Student Wellbeing Team 03 5240 5800 [north.geelong.sc@education.vic.gov.au](mailto:north.geelong.sc@education.vic.gov.au)*

## Payment arrangements and methods

- *Cash or cheque directly to the school office*
- *EFTPOS payments can be made in person or by phoning the school office*
- *Centrelink will take payments out of your fortnightly benefit and give it to the school. This can be done as a once off or regularly. This can be set up at the school once the paperwork has been given to the school office*
- *Compass Pay web-based facility can be accessed via Compass portal*

Payments can be made by instalments at any time.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: *School Office 03 5240 5800 [north.geelong.sc@education.vic.gov.au](mailto:north.geelong.sc@education.vic.gov.au)*

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

