



**STALL HOLDER APPLICATION FORM**

Thank you for your interest in The Multicultural Festival. We look forward to an exciting festival and hope you will find the event enjoyable. **We ask that you read the following information provided and complete the application form, ensuring that you agree to the terms and conditions set forth below**. Please direct your questions to Suzanne Henry, Events Coordinator, 5240 5800 or email: [Suzanne.Henry@education.vic.gov.au](mailto:Suzanne.Henry@education.vic.gov.au)

Event Date: Friday, 25 October 2024 Time: 11:00 am to 3:00 pm

Your Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business/Community Group: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Post Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ABN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stall Items for Sale: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cost: Single site (multiple sites on request) - (**MUST** provide own power) $100.00

**School system cannot support extra power connections.**

**Food Handling Permit – if applicable**

You are required to have a Food Handlers Certificate and a Food Supervisors Certificate. It is your responsibility to provide these licences. Please submit copies of these and any relevant information with your application form.

**Terms**

Applications must be approved by management before receiving indemnity form and confirmation of attendance.

Vending space is allocated within the North Geelong Secondary College grounds. You are responsible to provide your vending tent or booth including all supplies.

Stall holders must supply a food list - spot checks will occur and if found to have items not listed and approved by management might be closed down.

**Site Allocation**

All sites have an approximate frontage of 3m. There are some shaded sites. If you require more space, please book a double site.

**Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PTO** (for Important Information Regarding Stalls)

**IMPORTANT INFORMATION REGARDING STALLS**

**Directions**

This year the festival will be held on the grounds of North Geelong Secondary College.The grounds are located on thecorner of Separation Street and Thompson Road, turn into Separation Street. Use the Main gate for stall holder entry.

**General Information**

Arrival at the grounds **no earlier** than 8:00 am. **Stalls must be set up by 9:00 am and must remain open until 3:00 pm.**

Outside sites will have a frontage of approximately 3 metres, however if you need a larger space then you may book a double site. There are some shaded sites. You will receive your site allocation prior to the day. Please understand that on the day there may be a small wait as we get people into place.

*To give you a bit more exposure on the day - please feel free to nominate something for our auction or to help us with sponsorship at least two weeks prior to the Festival.*

**Agreement**

**Payments are due by Monday 2 October 2024** to ensure your site allocation. No sites can be allocated if payment hasn’t been received by this date. Please sign, date and return the front page of this application, including payment and the indemnity form with a stamped self-addressed envelope to the following address; 130 Separation Street, North Geelong, Victoria, 3215, indicating your agreement with these terms.

Please make cheques payable to: North Geelong Secondary College

Attention: Sue Marin, Business Manager. No Refunds.

Credit card payments can be made via phone to the school office.

**Thank you.**

**Enquiries: Suzanne Henry Phone: 5240 5800 or email:** [**suzanne.henry@education.vic.gov.au**](mailto:suzanne.henry@education.vic.gov.au)